

How to Upload a picture on CCB

There are two places where pictures are kept, in the family profile and in the individual profile. Please upload a picture or pictures to both places. The individual profile picture will show up when people seek you out online. The family profile picture will be printed in the paper directory we will eventually publish.

Go to your profile. Click on “go to profile” from the home tab.

Granville Chapel

Help Contact Us Settings Logout

Home Groups Calendar Messages People More Reports Search

Welcome to our new online community!

Make sure you update the information in your **profile**. Your information may have mistakes or be out of date. Don't forget to upload a photo of you and your family.

Please visit the **privacy settings** by clicking "Go to my Profile" (on the right side of the screen) and then "update privacy" option on the right under the action menu. This allows you to control who has access to your contact information. We recommend that you keep your profile "listed" and limit the access to specific information using the drop down menus.
For detailed instructions click [here](#)

Communication Groups you can join:

1. Email mailing list: to stay in the loop with email communication from the Granville office.
2. Missions Communication: to receive missionary updates.
3. Weekly Notices email list: To receive weekly emails with the announcements from the bulletin.

My Groups (13)

- Entire Church Group
- Adult service
- Custodial Team
- EDGE
- Email mailing list
- Front Door Pastorate
- Implementation Team

Edit your profile. Click “edit profile” to update your information and upload your picture.

Granville Chapel

Help Contact Us Settings Logout

Home Groups Calendar Messages People More Reports Search

Amy Bratton

(604) 263-4121
office@granvillechapel.com

Address: Amy Bratton
5901 Granville St
Vancouver, BC
Canada
[View Map](#)

Show more contact info...

Activity Family Notes Info Involvement Financial Serving Availability

Actions

- Send an email
- Add to groups...
- Add to process queue...
- Download vCard
- Profile Settings
 - Edit profile
 - Set communication prefs
 - Change username/password
 - Update privacy
- Family
 - Edit family profile
 - Start a new family with this person
 - Create a new family member...
 - Add a person from another family...

Upload an individual photo. In your profile, you can upload a photo file of yourself. It will need to be in .jpeg format. Please try to use a photo that is a close up of your face, so people can connect your name with your face as they use the database. Don't forget to click save


While you are in your profile, add as much information as you can to each of the different tabs of your profile. You can protect your information using privacy settings.

Upload a family photo. From the profile page, please add a family photo. *If you are the only member of your family, please add your individual photo in the family photo location.* Click on “edit family profile”

In the family profile, upload a photo. In the family profile, you can also change information for all family members at one time – this is helpful for address updates.

Family Information

Photo No file chosen

Check-In Message 
Note: This message will appear on the family's page in the Check-In system

Family Members' Information

Change Options ▼
Note: changes are only made to profiles when a field is filled in below


Family Last Name

Area of Town ▼

Street

City

State ▼



Phone: **(604) 263-4121**

Address: 5901 Granville St
Vancouver, BC
Canada

